

2016-17

Action plan of IQAC for 2016-17

The Chairperson IQAC, Principal Ms. Kamlesh called a meeting of the committee on 12/07/2016 to lay out the goals to be achieved by the college during the session 2016-17. The major aims were as follow:

1. Adherence to Academic Calendar as provided by KUK
2. All the departmental heads to prepare the calendar for co-curricular activities for their respective departments
3. Constitution of Annual Committees of staff
4. Preparation of Lesson Plan
5. Result Analysis
6. Strengthening Attendance of students
7. Upgradation of labs and Repairs and Renovations
8. Promotion of teachers
9. Conducting programs for overall well being of the students
10. Orientation Program for First year students
11. Internal Assessment based on assignments and class tests
12. Organize inter college competitions or events by the departments and cells
13. Recruitment of extension lecturers
14. NSS Unit of the college to organize activities for the welfare of society so as to enable students to learn how to fulfill social responsibility
15. Organizing of Career Guidance Workshops by Placement Cell
16. Organizing Athletic meet and encouraging students to participate in sports activities

The meeting concluded on a positive note and the Chairperson thanked everyone and asked the committee to submit the Action Plan Report in writing within a week.

Chairperson: Principal Ms. Kamlesh

Members:

Ms. Anu Nagpal

Dr. Gagandeep

Dr. Ajit Singh

Ms. Alka

Special invitee for the meeting:

1. Sh. Parmil

2. Dr. V.P. Singh

2016-17

Minutes of the IQAC Meeting
(Action taken Report)

To assess the overall performance and to take a stock of the targets set to be achieved in the beginning of the session, a meeting of IQAC was called on 03.04.2017 by the Chairperson Principal Ms. Kamlesh. The following outcomes were discussed by the committee:

- **Adherence to Academic Calendar as provided by KUK**
Followed the academic calendar as provided by the KUK.
- **All the departmental heads to prepare the calendar for co-curricular activities for their respective departments**
According to the Academic Calendar, the calendar for important events, curricular, co-curricular, extra-curricular and extension activities was prepared by all the departments
- **Constitution of Annual Committees of staff**
The annual college committees of staff were constituted for effectively managing the different college activities and the same were communicated to the staff both teaching and non-teaching.
- **Preparation of Lesson Plan**
All the teaching faculty members prepared and adhered the lesson plan for the session
- **Result Analysis**
Result analysis of the previous session examinations was carried out by the examination branch of the college
- **Strengthening Attendance of students**
Strict compliance of university norms for the attendance of students are followed for encouraging maximum attendance of students in the classes.
- **Upgradation of labs and Repairs and Renovations**
New labs were established in the college under RUSA
Repair and renovation work was also undertaken under RUSA
- **Organize inter college competitions or events by the departments and cells**
Inter-District level science exhibition was organized in the college by the Department of Physics, Chemistry, Botany, Zoology, Computer Science, Geography and Psychology collectively.
District level Science college quiz and Science essay writing competition was organized by science faculty (Chemistry)

Intercollege debate, rangoli, essay writing slogan writing, poster making and declamation contests were organized under women cell.

District level and Divisional Level Slogan Writing, and On the spot painting competition was organized by Fine Arts department

- **Promotion of teachers**

API verification of the teachers for their promotion was done effectively.

- **Conducting programs for overall well being of the students**

Self Defense training was organized for the girls students of the college under women cell

Theatre workshop for the college students under women cell

Cdt Kamaljeet participated in Republic Day Parade at Rajpath, New Delhi

NSS unit participated in district level Parade "Prajatantra ke Parhary

Jagriti Saptah was organized by the women cell on women empowerment and gender sensitization.

- **Orientation Program for First year students**

The orientation program was organized for all the new entrants i.e. first year students of all the courses.

- **Internal Assessment based on assignments and class tests**

Teaching faculty followed the KUK norms for the internal assessment. The internal assessment was based on the assignments and class tests which further enhanced and improved the subject related knowledge of the students

- **NSS Unit of the college to organize activities for the welfare of society so as to enable students to learn how to fulfill social responsibility**

Workshop on Open Defecation free was organised on 09/07/2016.

Blood donation camp was organised on 15/09/2016.

- Swachhta diwas was celebrated on 02/10/2016.
- Inter-college AIDS workshop was organised on 21/10/2016.
- One day NSS camp was organised on 1/11/2016.
- Road safety competition was organised on 08/11/2016.
- Cashless awareness programme was organised on 02/12/2016.

- Blood donation camp was organised on 12/01/2017.
- Workshop on disaster management was organised on 18/01/2017.
- Workshop on digital India was organised on 20/01/2016.
- Pulse polio abhiyan was organised on 31/01/2017.
- Workshop on First Aid was organised on 22/02/2017.
- Seven-day camp was organized from 24/03/2017 to 30/03/2017.

- **Organizing of Career Guidance Workshops by Placement Cell**

Placement cell of the college organized various career guidance workshops and extension lectures throughout the session.

District level three days training of students was organized for appearing in the job fair.

Job Fair was organized by the Placement Cell of the College

- **Organizing Athletic meet and encouraging students to participate in sports activities**

Athletic meet for the 2016-17 session was organized on 4-5.11.2016.

Our college students participated in various intercollege level, university level, state and national level competitions and won various prizes

The meeting concluded on a positive note and the Chairperson thanked everyone and asked the committee to submit the Action Plan Report in writing within a week.

Chairperson: Principal Ms. Kamlesh

Members : Ms. Anu Nagpal

Dr. Gagandeep

Dr. Ajit Singh

Ms. Alka

Special invitee for the meeting:

1. Sh. Parmil

2. Dr. V.P. Singh